



Sales and Service.....(306) 653-3200  
 Downloads/FAQ's.....reedsecurity.com  
 24/7 Monitoring Station.....1-800-268-6870



Your ACCOUNT NUMBER: \_\_\_\_\_ PASSWORD: \_\_\_\_\_

## DSC Alarm Systems – QUICK REFERENCE

### Arming Your System

Make sure all doors & windows (with sensors) are closed. Wait for the ready light (green check mark) to come on. Enter your 4 digit access code or use the “stay” or “away” buttons.

*\*Note: There will be a 2 minute exit delay - indicated by keypad beeps.*

### Disarming Your System

Upon entering your home/business there is a 30 second entry delay, indicated by a continuous keypad tone. Enter your 4 digit access code to disarm your system.

### “Stay” Mode

Used when you are staying in the home. This feature allows you to arm your perimeter door and window sensors and leaves your motion sensors disarmed. To activate, press and hold the “stay” button, until you hear the keypad beep.

### “Away” Mode

Used for system “Quick-Arm” or “One-Button Arming”. Make sure all doors & windows (with sensors) are closed. Wait for the ready light (green check mark) to come on then **press and hold** the “away” button until you hear the keypad beep. For commercial applications, ask your technician to deactivate this key if you would like to keep track of user codes.

*\*Note: For security reasons, there is no “Quick Disarm” button.*

### Master Code

The Master Code is used to make programming changes to your system, as well as arming and disarming your system. To change the Master Code press [\*] [5] [Current Master Code] [40] [New Master Code] #.

*\*Note: Be careful when changing your master code, as a technician will need to re-program your system if the master code is mistakenly deleted or forgotten.*

### User Access Codes

User Access Codes are different from the Master Code, in that they are still used to arm and disarm your system, but do not allow the user to change anything in programming. The number of codes you can enter varies, depending on the system you have. When programming user access codes, you must always use a 2 digit number, ie: 01, 02, 03, etc.

To add or change a code: press [\*] [5] [Master Code] [Code 01 to 32] [New 4 digit Access Code] #

To remove a code: press [\*] [5] [Master Code] [Code 01 to 32] [\*] #

### **Time & Date Programming**

In the event that you need to reset the time and date on your keypad, press [\*] [6] [Master Code], then press [1] to select Time and Date. Enter the time in 24 hr format (HH:MM) followed by the date (MM:DD:YY). Press # to exit programming.

### **Bypassing A Zone**

If a zone is showing “open” and you are not able to arm your system, you can bypass the zone. Please refer to your manual, online at reedsecurity.com for instructions that relate to your specific alarm system.

### **Communications Test**

Your alarm system should be tested weekly, to ensure that it is operating properly.

- 1) Call API Monitoring at 1-800-268-6870 and let them know you are testing the system.
- 2) Once off the phone, press [\*] [6] [Master Code] [4]. The following will occur.
  - a. The keypad & siren will make noise for a few seconds and all keypad lights will turn ON.
  - b. The “ready”, “armed” and “trouble” LED’s will flash for the duration of the test.
  - c. Once the noise stops, press # to exit.
- 3) Call the monitoring center back, to determine if they received the test signal.

*Note: If your test signal was NOT received, please contact our office during business hours, for trouble shooting assistance or to arrange for a service call.*

FOR A COMPLETE MANUAL, FOR YOUR SYSTEM, VISIT OUR WEBSITE AT:

**[www.reedsecurity.com](http://www.reedsecurity.com)**

go to “quick help”, then “downloads” and scroll to find your system manual